



## **Job description: Finance & Risk Officer**

For its Brussels head office, Inpulse ([www.inpulse.coop](http://www.inpulse.coop)) is recruiting a Finance & Risk Officer who has a strong interest in impact investing in Europe and abroad. Working in an international environment, the candidate will have the occasion to take leadership in risk management and internal control initiatives.

**Location :** Avenue Jules César, 2, 1150 Brussels, Belgium

**Start date :** as soon as possible

### **About Inpulse :**

Inpulse Investment Manager is a management company (AIFM) active in impact investing, based in Brussels. Inpulse supports 4 MIVs (ImpaktEU, CoopMed, Helenos and FEFISOL 2) representing a total outstanding amount of 90M EUR. The funds operate mainly in Europe, Middle East and Africa. Investments are made in the form of debt and equity. The team is based in Brussels (9 people), Paris (1 person) and Warsaw (3 people). Inpulse main shareholders are SIDI ([www.sidi.fr](http://www.sidi.fr)) and Crédit Coopératif, a French bank, both based in France.

Inpulse is seeking a Brussels-based new team member to strengthen its Finance and Risk department.

### **About the job :**

The Finance and Risk Officer will support the risk manager for all risk and internal control issues. He/She will be directly supervised by a member of the Executive Committee.

He/She will be the prime contact with all the regulatory institutions, shareholder, banks, investors in the different funds under management,... His/Her internal control position puts him/her in a key position, for which high ethical standards are particularly required. He/She will review and supervise the accounting of the company and the funds under management and advised (performed by external accountants).

### **Tasks and responsibilities :**

- Risk:
  - o Risks
    - Risk assessment on country, sector and investees according to current framework
    - Covenant follow-up as per the investment contracts with investees
    - Monitoring the compliance with the risk profile of a fund according to its legal documentation
    - Improve the current overall risk management framework

- Accounting and banks :
  - o Coordination of accounting together with the Administration Officer
  - o Validate the documents for the external accountant
  - o Follow-up of accounting with the external accountant
  - o Responsible for preparing of the official documents (for the National Bank of Belgium, tax declaration,...) keeping legal deadlines
  - o Follow-up of current banking relationships and develop new partnerships, in particular for hedging purposes
- Reporting :
  - o Responsible for financial reporting duties to investors of the funds under management
  - o Support the Risk and Compliance Manager in regulatory reporting duties
  - o Provide any support in answering specific reporting request by investors or the governance of the funds under management
- Internal control:
  - o Control of payments, validation of interest calculations and principal repayments by investees
  - o Control of invoices and billing process
  - o Prepare and ensure the audits of Inpulse and of the funds under management

**Profile :**

- 3-5 years of experience in risk management, including financial controlling preferably in an investment company
- Master degree in Finance, Business Engineering, Economics or related field
- Written and spoken French and English are required. Any other languages (Dutch, Polish, Italian,...) being a plus
- Extensive knowledge of accounting is needed
- Strong and proven commitment to socially driven activities
- Flexibility, used to work under specific deadlines, rigorous
- Team spirit, autonomy, pragmatic
- High ethical standards
- Applicants must have a legal right to work in the EU without sponsorship

**Salary :** According to profile, we offer a permanent contract with an attractive salary package including a set of non-financial advantages (phone, PC, meal tickets, DKV insurance, partial coverage of transportation costs)

**What we offer:**

- Be on top of the Impact investing sector in Europe
  - Be part of a dynamic and committed team
  - Being part of a growing society extending its geographical coverage
  - Projects to work on with clear social added value
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Inpulse's offices are located at Avenue Jules César, 2, 1150 Brussels.  
A homeworking system is in place (2 days/week).

**How to apply:**

Please send a letter of interest and a CV to [career@inpulse.coop](mailto:career@inpulse.coop) by the 15<sup>th</sup> October 2023 at the latest.